



## Online Registration for Courses in Studium Generale

### 1) You need a university login with email account

1. You will get your access data in the document "initiale IZ-Zugangsdaten". For further information please visit [www.hs-karlsruhe.de/ssieng](http://www.hs-karlsruhe.de/ssieng)
2. Please read your university emails frequently.

### 2) Studium Generale - registration for courses on LSF-Server

1. [www.hs-karlsruhe.de](http://www.hs-karlsruhe.de) >> Online Services >> LSF >> "hier geht's zum LSF-Server"
2. on LSF you can select the English language >> „Lectures“ >> „Course Overview“ >> „Zentrale Einrichtungen“ >> „Career Services“ >> „Studium Generale“

| Lect-No. | Lecture   | Type               | Activity                 |
|----------|---|--------------------|--------------------------|
| S 9160   | Arbeitsrecht - Stumpf                                 | Blockveranstaltung | http://carus.application |
| S 9981   | Arbeitsrecht - Projektmanagement - Ring, Raiser       | Blockveranstaltung | http://carus.application |
| S 9501   | Ausbildungsstellen - Modul I - Briggemann, Wickenberg | Blockveranstaltung | http://carus.application |
| S 9502   | Ausbildungsstellen - Modul II - Leopold, Briggemann   | Blockveranstaltung | http://carus.application |
| S 9340   | Bildbearbeitung mit Photoshop - Frechtler             | Blockveranstaltung | http://carus.application |

3. Choose course and with „apply now/cancel application“ you can apply for the course (If you want to cancel your registration this can be done in the same way)
4. An email for confirmation or waiting list information will be sent to your university email address.

### 3) Registration for examination in Online-Service 2

After having received your confirmation you will have to register for examination

Where: -> [www.hs-karlsruhe.de](http://www.hs-karlsruhe.de) >> Online-Services >> Online-Service 2

-> „Prüfungsverwaltung“ >> „Prüfungsanmeldung“ >> „Zusatzfächer (PO2)“ >> „Grundstudium“ >> choose course >> „anmelden“

Deadlines for registration: You will find all the details on LSF or in your course confirmation email.

### 4) Fairness

Should you not be able to take part, please cancel your registration on LSF and in Online Service 2 not later than 7 days before the seminar starts (no matter whether you are admitted or still on the waiting list), so I can give your seat to students on the waiting list.

!!! In case of unexcused absence you may be excluded from further seminars of Studium Generale!!!

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Contact: International Program/Studium Generale

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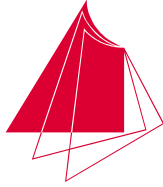
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Mon – Thur 9 am – 12 pm

Mon + Thur 1 pm – 3 pm



Hochschule Karlsruhe  
Technik und Wirtschaft  
UNIVERSITY OF APPLIED SCIENCES

**Näher dran.**



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