



# CONTRACT

The following contract

between

Address:

(employer named above)

and

born

in

home address

is signed to carry out practical training needed for studies at University of Applied Sciences Karlsruhe.

## Subject

### 1. Nature and duration of training

The practical training will be carried out in the company mentioned above as practical term and will last            days /            weeks.

The contract is valid from            to  
The first            weeks will be period of probation.



## 2. The company's obligations

The company declares that it has the means to provide experience and knowledge in accordance with the University's training plan for practical terms.

The company undertakes

- 1) to instruct the student during his practical term according to the University's plan for practical terms.
- 2) to co-operate with University of Applied Sciences Karlsruhe in all questions concerning the student.
- 3) to supervise the writing of reports.
- 4) to give notice to University in case of early termination of the contract or non-attendance at work by the student.
- 5) to issue to the student a written report and confirmation of employment after practical work has ended.

## 3. Student's obligations

The student undertakes

- 1) to make use of all training opportunities offered him.
- 2) to be conscientious about all work delegated to him.
- 3) to heed rules and regulations and to look after instruments and materials.
- 4) to take care in writing the reports and showing them to the person in charge after training section.
- 5) to protect the interests of the company and not to divulge company proceedings.
- 6) to inform the company in case of absence and to submit a doctor's certificate in case of illness after three days at the latest.

## 4. During the period of probation the contract can be cancelled in written form at any time without giving prior notice. The contract can be terminated after the period of notice.

- 1) In extenuating circumstances without keeping the period of notice.
- 2) By the student after four weeks period of notice if he wants to resign training for personal reasons. Notice must be given in written form and have the agreement of the University of Applied Sciences Karlsruhe concerned, giving reasons for notice.



## 5. Insurance cover

During the practical term the student is protected by law against accident. On occurrence of a loss the employer will convey a copy of the accident report to University of Applied Sciences Karlsruhe.

## 6. Compensation

Monthly compensation amounts to \_\_\_\_\_ (gross).

## 7. Setting of disputes

In case of any disputes arising from this contract an amicable settlement should be secured in conjunction with University of Applied Sciences Karlsruhe before consulting the courts.

## 8. Copies of the contract

This contract will be signed by the student and the employer in three identical copies. It is the student's responsibility to send a copy to University of Applied Sciences Karlsruhe and pass another to the employer.

## 9. Other arrangements

**Date**

(employer)

**Date**

(student)

**Date**

(supervisor for the University)